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Sahara Utsarga Welfare Society
(Memorandum & Rules)

বৈশিষ্ট্যসম্পন্ন ও নতুন নকশা
সহা উৎসর্গ কল্যাণ সমিতি, দেওঘর
আইননং: বাধাভাবক।

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Recd. m. 03-7-96

Ad/- A. Ghosh

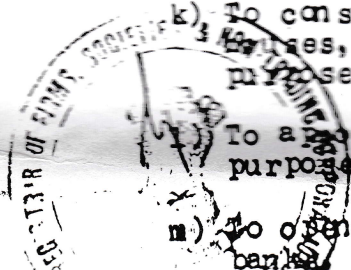
Registration of Firms, Societies &
Non-Trading Corporations,
West Bengal



MEMORANDUM OF ASSOCIATION
OF
" SAHARA UTSARGA WELFARE SOCIETY "

সহ (সংগঠন) বিভাগে প্রেরণ করা হইবে
আইনগতঃ বাধ্যতামূলক।

1. Name of the Society shall be " " SAHARA UTSARGA WELFARE SOCIETY ".
2. The Registered Office of the Society is established area :
Vill;- Sahara, P.O. Michalnagar, P.S. Airport, Dist. North
24-Parganas, Pin : 743 290.
3. The objects for which the Society is established area :
 - a) To Organise, guide and help the people in general and the members in particulars for activities in the field of economic life ;
 - b) To uplift the economic and cultural standard of the people in general and the members in particulars through introduction and institutional of various schemes of economic activities viz. Agricultural, Cottage Industries of all natures, dairy, marketing, Agro-service centre, warehouse community irrigation etc. either directly or indirectly in collaboration and social welfare activities viz. education, health hygiene, housing, communication etc.
 - c) To help and develop the productive creative and constructive facilities and activities in all those above mentioned aspect of life of the people ;
 - d) To work for righting out poverty, hunger in action indecency, inequalities and discriminations, exploitations, Executions mainly through the constructive economic measures and on their ways undertake in other spheres of activities of the society ;
 - e) To undertake prompt and suitable measures in the agro industrial field in order to help in securing employment for those who are in need of it and for the rehabilitation of the unemployment suffering humanity to prompt establish and run agro-industries.
 - f) To co-operate and collaborate with international and national agencies, institutions working with the same object to help other institutions, groups or individuals for any similar objectives in ways as the society would think necessary and the society may undertake joining enterprise with any of them.
 - g) To establish working institutions, model centres, training and centre grain goals, extension works, cultural and economic groups etc.
 - h) To help to promote cottage and home industries such as tailoring shop, marketing, black smithy, paper-marketing, poultry, embroidery Dairy Farming, doll-making, tail making, brick field and work like nature.
 - i) To promote the development of the power loom and handloom industries in West Bengal Khadi.
 - j) To provide facilities to its members to secure all sorts of raw materials such as cotton, silk, artilk, rayon, wool, yard, chemicals and dye-staff, accessories , for consumption in their factories,
 - k) To construct, maintain, improve, develop and alter any building, houses, godown or other works necessary or convenient for the purpose of the society ;
 - l) To appoint technical bands and other persons for observation purpose of the members products.
 - m) To open Bank account in the name of the Society in one or more banks.



and other development works of the locality.

- o) To open charitable dispensaries, childrens, clinics, blood donation centre etc.
- p) To help the people in marriage, funeral and cremation of the dead.
- q) To give necessary relief to the affected in times of flood, ~~in~~ famine, pestilence and other calamities caused by nature and men
- r) To spread education, to imbibe moral consciousness and to help to promote universal brotherhood .
- s) To help the aged, sick, helpless and indigent persons and to help the needy students of all communities for the prosecution of their studies.
- t) To do all such other things as may be deemed incidental or conducive to the attainment of the foregoing objects.
- u) The incomes and properties of the society whatsoever derived or obtained shall be applied solely towards the promotion of the objects of the society and no portion thereof shall be paid to be divided amongst any of its members by way of profits.

The names, addresses and descriptions of the present members of the Executive Committee .

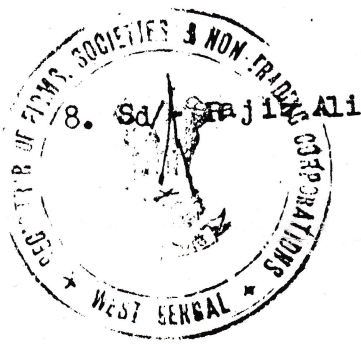
<u>Sl. No.</u>	<u>N a m e</u>	<u>Address</u>	<u>Description</u>
1.	Kashinath Banerjee	New Barrackpore Near B.T. College, Harendra Mukherjee Rd. New Barrackpore, P. S. Khardah, Dist. North 24-Parganas.	President
2.	Asish Das	Bidhanpalli P.O. Madhyamgram, P.S. Barasat, Dist. North 24-Parganas.	Vice-President
3.	Sudipta Banerjee	Vill. Sabara, P.O. Michel Nagar, P.S. Dum Dum Airport, Dist. North 24-Pgs. Pin : 743 296.	Secretary.
4.	Sayra Bibi	Vill. Chandigarh, P.O. Gopalpur, Chandigarh, P.S. Barasat, Dist. 24-Pgs. (North)	Asstt. Secretary
5.	Apu Dhar	Vill. Sahara-Ghoshpara P.O. Michel Nagar, P.S. Dum Dum Airport, Dist. 24-Pgs. (North)	Treasurer
6.	Prakash Banerjee	Vill. Sabara-Ghoshpara. P.O. Michel Nagar, P.S. Dum Dum Airport, Dist. North 24-Pgs.	Asstt. Treasurer
7.	Anusmitiesh Mondal	Vill. New Barrackpore Near B.T. College, Harendra Mukherjee Rd, P.O. New Barrackpore, P.S. Khardah, Dist. 24-Pgs. (North)	Member



<u>Name</u>	<u>Address</u>	<u>Description</u>
8. Rajab Ali	Vill. Deyara, P.O. Gopalpur-Chandigarh P.S. Barasat, Dist. North 24-Pgs.	Member
9. Sanjib Ghosh	Vill. Bidhanpalli P.O. Madhyamgram, P.S. Barasat, Dist. North 24-Pgs.	Member
10. Nilanjan Dastidar	Vill. Bidhanpalli P.O. Madhyamgram, P.S. Barasat, Dist. North 24-Pgs.	Member
11. Baby Nandi	Vill. New Barrackpore. Station Road, P.O. New Barrackpore, P.S. Khardah, Dist. North 24-Pgs. (North)	Member

We, the undersigned are desirous of forming into a society in pursuance of this Memorandum of Association.

<u>Sl. No.</u>	<u>Signature</u>	<u>Address</u>	<u>Occupation</u>
1.	Sd/- Kashinath Banerjee	New Barrackpore, Near B.T. College, Harendra Mukherjee Rd, New Barrackpore, P.S. Khardah, Dist. 24-Pgs. (North)	Teacher
2.	Sd/- Ashis Kar <i>[Signature]</i>	Vill. Bidhanpalli, P.O. Madhyamgram, P.S. Barasat, Dist. North 24-Pgs.	Service.
3.	Sd/- Sudipta Banerjee	Vill. Sahara, P.O. Michel-Social nagar, P.S. Dum Dum Airport Dist. North 24-Pgs. Pin. 743 296.	Worker
4.	Sd/- Sayra Bibi	Vill. Chandigarh, P.O. Gopalpur-Chandigarh, P.S. Barasat, Dist. North 24-Pgs.	Social Worker
5.	Sd/- Apu Dhar	Vill. Sahara-Ghoshpara P.O. Michelnagar, P.S. Dum Dum Airport, Dist. North 24-Pgs.	Business.
6.	Sd/- Prokash Banerjee	Vill. Sahara-Ghoshpara P.O. Michelnagar, P.S. Dum Dum Airport, North 24-Pgs.	Social Worker
7.	Sd/- Arun Kumar Munshi	Vill. New Barrackpore, Near B.T. College, Harendra Mukherjee Rd, P.O. New Barrackpore, P.S. Khardah, Dist. North 24-Pgs.	Professor
8.	Sd/- Rajib Ali	Vill. Deyara, Near B.T. College, Harendra Mukherjee Rd. P.O. New Barrackpore, P.S. Khardah, Dist. North 24-Pgs.	Business



Contd..4

<u>Signature</u>	<u>Address</u>	<u>Occupation</u>
9. Sd/- Sanjib Ghosh	Vill. Bidhappalli, Madhyamgram, P.S. Barasat, 24-Pgs.(N).	Service.
10. Sd/- Nilanjan Dastidar	Vill. Bidhanpalli, Madhyamgram, P.S. Barasat, North 24-Pfg.	Social worker
11. Sd/- Baby Nandy	Vill. New Barrackpore, Station Rd. P.O. New Barrackpore, North 24Parganas.	Social Worker

Witness to the above signatures :

Signature : Sd/- Illegible.

Address : Secretary Hizlia Jana Kalyan Samity.
Vill. Hizlia, P.O. Ashokenagar,
North 24-Pgs.

Occupation : Social Worker.

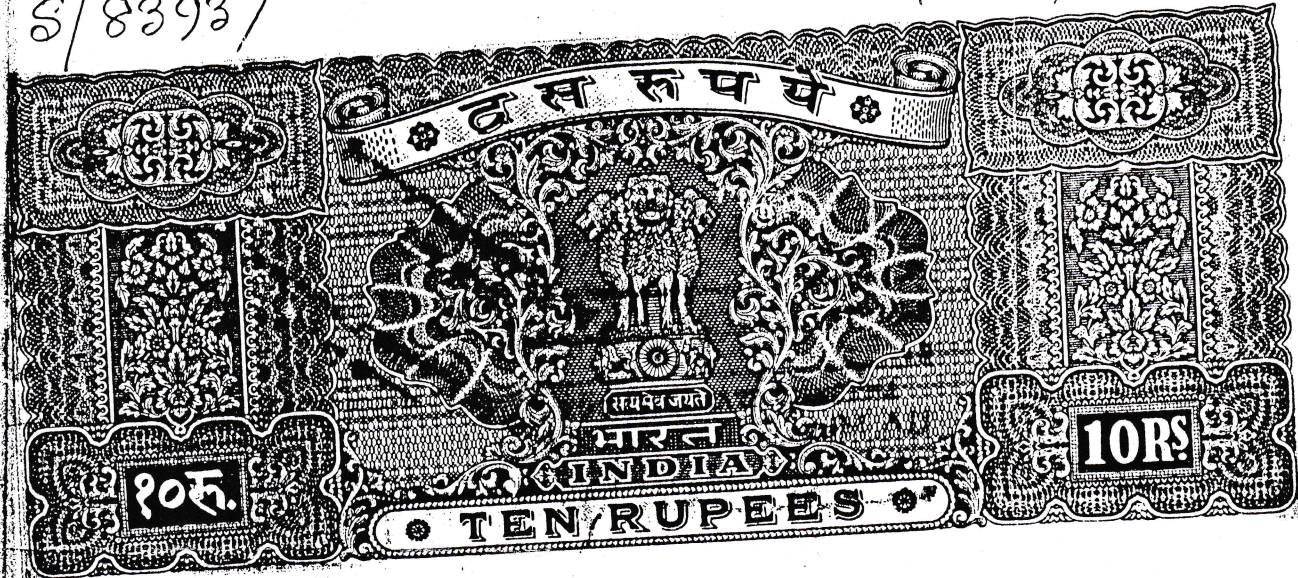
Dated, the 15 the day of January 1996.



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Nahara Utsarga Welfare Society
(Memorandum & Rules)

D. No. 03-7-76
Nat. of E. M.
Registration of Societies &
Non-Trading Corporations
West Bengal

RULES AND REGULATIONS
OF
" SAHARH UTSARGA WELFARE SOCIETY "

1. Membership :

Any person, who is interested in the aims and objects of the society, irrespective of castes, creeds or religion and who agrees in writing to the bound by the Memorandum of Association and Rules and Regulations of the society, may be admitted as a member of the Society.

2. Class of Members : The Society shall have the following classes of Members :-

a) Patrons :

Any person, qualified to be a member by paying or having paid a sum of Rs. 1,000/- only or endowing movable property worth of Rs. 1,000/- or above may be admitted as a Patron by the E/Committee.

b) Life Member :

Any person, qualified to be a member on making a lump sum donation of not less than Rs. 1,000/- or more in cash or in kind may be admitted as a Life Member of the Society by the Executive Committee.

c) Honourary Member :

Any person, qualified to be a member whose connection with the society is deemed to be necessary by any member may with consent of such person, be elected as Honorary member of the society. He may not eligible to be member of the Executive Committee nor shall be entitled to vote at any meeting.

d) Ordinary Member :

Any person, qualified to be a member by paying an Ordinary membership fee per month alongwith an admission fee payable at the time of admission, which shall be determined by the E/Committee from time to time, may be admitted as an Ordinary member of the society.

3. Cessation of Membership : Any member of the society shall cease to be a member :-

- a) On his/her resignation from membership by a letter addressed to the Secretary ;
- b) On his/her becoming insane or insolvent ;
- c) On his/her conviction of any offence in connection with the formation, promotion, management or conduct of affairs of a society or a body corporate or of any offence involving moral turpitude.

4. Register of Members :

The society shall maintain a Register of members containing the names, addresses and their occupations, the date of admission and the date of cessation, The Register will be kept open for inspection of the members of the society on requisition.

5. Rights and Obligations of Members : Any members has the right to elect and to be elected in any election of the society ;

- b) ~~On his/her becoming~~ To submit suggestion for discussion to the Executive Committee and Sub-Committee on any matter ;

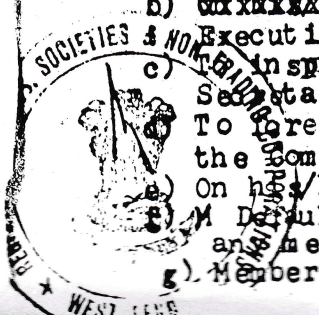
- c) To inspect the accounts of the society on appointment with the Secretary ;

- d) To forego his/her membership after due information in writing to the Committee.

- e) On his/her subscription within the prescribed time.

- f) Defaulting members shall not be allowed to take part or vote at any meeting and

- g) Members of all have one vote each.



6. Composition & Election of the Executive Committee :

There shall be an Executive Committee consisting of not less than 7 members which shall be composed of as President, Vice-President, Secretary, asstt. Secretary, Treasurer, Asstt. Treasurer and members. The office-bearers shall be elected by the Executive Committee from amongst themselves in the first meeting of the Executive Committee.

7. Termination of Membership : A member of the Executive Committee shall cease a membership of :-

- a) He/She resigns by a letter addressed to the Secretary ;
- b) He/She absents himself/herself from three consecutive meeting of the Executive Committee without any leave or without reasonable grounds ;
- c) He/She is convicted of any offence in connection with the formation promotion, management or conduct of affairs of a society or a body corporate or of any offence involving moral turpitude.

8. Terms of Election :

All ~~next~~ members of the Executive Committee shall retire at the Annual General Meeting every interval of three years following their election when the new Executive Committee shall be formed.

9. Meeting :

A meeting of the Executive Committee shall be held at least once in three months at such time and place as the President or the Secretary may determine. Any 5 members of the Executive Committee may requisition the meeting of the Executive Committee and the Secretary shall summon the same within 7 days and failing which the president or the requisitionists may do provided no business so other than that specified in the notice shall be transacted at such meeting.

10. Notice :

7 days notice of the meeting specifying the place, time and general nature of work and business to be transacted shall be given to every member of the Executive Committee, Emergency meeting may be called on 24 hours notice. 1/3rd members personally present shall constitute a quorum for the meeting and if a quorum is not present within 30 minutes of the time the members present may adjourn the meeting.

11. Procedure of the Meeting :

The President shall preside over all meeting of the Executive Committee and in his absence the members present shall elect a Chairman ~~ifxxx~~ of the meeting. All questions before the meeting will be decided by a majority of votes each member having 1 vote. The President or the Chairman shall have a second or casting vote in the addition to his own vote in the case of equality of votes.

12. Powers & Duties of the Executive Committee :

The Executive Committee shall have power of supervision and conduct over all the affairs of the society and in particulars shall discharge the following duties :

- a) To summon the annual general meeting of the society ;
- b) To appoint sub-committee with power and duties as may be considered necessary in the interest of the society ;
- c) To accept donation, gift, subscription, movable or immovable property for the objects of the society ;
- d) To sell, lease, mortgage or otherwise dispose of and deal with all or any part of the property of the society as deemed necessary or expedient for the purpose of the society ;
- e) To keep proper accounts of the society and to open bank account in the name of the society in one or more of the banks.

13. Bank & Operation : The banking accounts of the society shall be operated by the President, Secretary and Treasurer any of them

14. Safe Custody of Funds : The Executive Committee of the society shall be responsible for the safe custody of the funds and aspects of the society. The Funds of the society shall be kept in banks/post office and be invested in any securities as specified U/S.20 of the Indian Trust Act, 1882.

15. Accounting Year : The Accounting year of the society shall be from April to March of the following year ;

16. Books of Accounts, Inspection of & Audit : The books of Accounts and other statutory books shall be kept at the registered office of the society and shall be kept open for inspection of the members of the Executive Committee during usual office hours and the same shall be kept open for inspection of the members of the society at such time and place as the E/Committee directs on a written request made by any member. The society shall maintain accounts which will be audited annually by a qualified auditor or auditors.

17. General Meetings : There shall be three kinds of general meetings :
(a) Ordinary General Meeting (b) Annual General Meeting and
(c) Capital General Meeting.

18. Ordinary General Meeting : The society shall hold an ordinary general meeting as and when necessary. At least 7 to 14 days notice specifying the time, place, day and hour shall be given to every member of the society.

19. Annual General Meeting : The society shall hold an annual general meeting every year and not more than 15 months shall elapse between two successive annual general meetings. At least 14 days notice specifying the time place day and hour shall be given to every member of the society.

20. Quorum : The quorum for transaction of any business in ordinary General meeting and annual general meeting shall be 1/3rd of the total number of members either personally or by proxy.

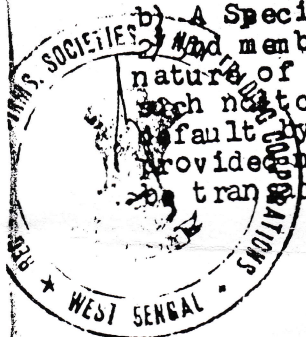
21. The business to be transacted at the annual general meeting shall be :-

- a) To confirm the minutes of the last annual general meeting and of special general meeting, if any ;
- b) To adopt with or without modification the report of the working of the society for the previous year ended ;
- c) To pass audited accounts for the said year ;
- d) To appoint qualified auditors/or auditors ;
- e) To elect the Executive Committee members every interval of three years.

22. Special General Meeting :

a) A Special General Meeting may be convened by the Executive Committee at any time in view of urgency of the matter. At least 14 days' notice shall be given for special general meeting.

b) A Special General Meeting shall be convened by the Secretary if 2/3rd members of the society requisition such meeting specifying the nature of the business to be transacted at the meeting. On receipt of such notice the Secretary shall hold such meeting within 21 days. In default by the Secretary, the requisitionists shall hold such meeting. Provided no business other than that specified in the notice shall be transacted.



23. Duties of Office Bearers :

a) PRESIDENT :

- i) Shall preside over all meetings of the society ;
- ii) take all disciplinary actions such as removal, dismissal etc. in consultation with the Executive Committee.

b) Vice-President :

Shall assist the President in all affairs of the society. In the absence of the President, he shall have the powers and perform the duties of the President.

c) SECRETARY :

- i) Shall convene all meetings of the society ;
- ii) maintain minute books of all meetings ;
- iii) Issue general circulars and notices ;
- iv) receive all applications for membership which shall be placed before the E/Committee ;
- v) sign on behalf of the society all receipts for all sums received as subscriptions etc. ;
- vi) sign and give any order on all bills for payment, and
- vii) transact all other business subject to the direction of the Executive Committee.

d) ASSISTANT SECRETARY :

Shall assist the Secretary in all respect for smooth running of the society.

f) TREASURER :

- i) Shall collect and receive all sorts of subscriptions, donations and deposit of money and grants receipts for money thereof ;
- ii) maintain and keep cash book and such other accounts as are necessary

g) ASSISTANT ~~Treasu~~TREASURER :

Shall assist the Treasurer in all respect for smooth running of the society.

- ii) maintain and keep cash book and such other accounts as are necessary.

24. Suits and Legal Proceedings :

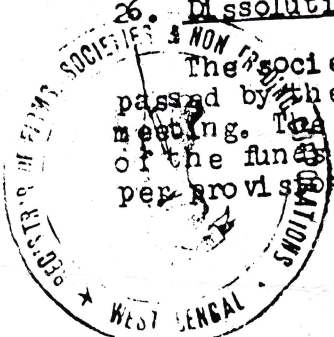
All suits and legal proceedings by or against the society shall be in the name of the Secretary or such person as shall be appointed by the Committee for the occasion.

25. Alteration of Rules and Regulations :

The Executive Committee shall have powers to make such bye-laws as may be considered necessary in the interest of the society. The rules and regulations may be altered, modified, rescinded or added to only by resolution passed by the 3/4th majority of the members of the society present at a general meeting.

26. Dissolution :

The society shall may be dissolved by a resolution to that effect passed by the 3/4th of the total members of the society at a general meeting. The said meeting shall also decide the manner of disbursement of the funds and assets of the society, if any, after dissolution as per provisions of the Act.



Certified to be the true copy of Rules and
Regulations of the Society.

1. Sd/- Kashinath Banerjee.

2. Sd/- Siddhanta Banerjee.

3. Sd/- Apu Dhar.

Members of the Executive Committee.

Dated, the 15 day of January 1996.



23/1/96
Addl. Registrar of Firms, Societies
& Non-Trading Corporations, West Bengal.

TRUE COPY